

WOOLHOPE DOME ENVIRONMENTAL TRUST

Charity no. 1127959

Grant Application Form

A. APPLICANT INFORMATION

Title:	First Name:	Surname:
Address:		
Town:	County:	Post Code:
Home address for students only:		
Town:	County:	Post Code:
Email:		
Telephone number:		
Name and contact details of the organisation overseeing or supporting the project:		
Name and contact details of the person or organisation receiving the grant if different from above:		
Are you or the company receiving the grant VAT registered?		If yes, please include the VAT registration number:

B. ABOUT THE PROJECT

Project title:
Species and/or habitats that will benefit from the project:
Proposed start date of the project:
Proposed completion date of the project:
Geographical area where the project is to occur (a separate map may be useful indicating specific locations where works are to be carried out):
Brief description of the proposed project (please extend form as required or complete on a separate sheet):
Will the outcomes of the work be monitored? If yes in what form will the monitoring take place, how frequent and over what period?
Will members of the Woolhope Dome Environmental trust be allowed open access to the site(s) for the purpose of inspection and verification?
Please provide your website link address (if one exists)
Will a report be submitted to WDET regarding the outcome of the funded works?
For on-going projects for which WDET provided funding, will annual progress reports be submitted to WDET?
Do applicants agree for reports and photographs generated as part of a project funded or part funded by WDET to be included on the WDET website?

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C. FINANCIAL SUPPORT SOUGHT

Please note that grants are based upon twelve-month funding periods. For projects requiring repeat funding it will be necessary to produce annual applications. It is therefore essential that an agreement in principle be sought and that subsequent applications are provided on a timely basis. Please note that several applications can be submitted for different elements of the same project if the final costs have not been fully calculated for the whole.

Also note that WDET will require evidence that all the grant money provided by WDET has been spent on the project for which the grant has been obtained. Such proof might include quotes from contractors, invoices, receipts etc. Failure to provide such evidence may delay (or even cancel) the provision of funding.

Is the funding required from the Woolhope Dome Environmental Trust part of the match funding needed for a larger project?

If Yes please include a copy of the completed application for funding, for which match funding is required and add the total amount of match funding needed in the box below before moving onto section D of this application

What aspect of the project requires funding? Please note that funding of capital works is generally prioritised. Funding for staffing and expenditure would be considered but generally only reserved for academic research, strategic development and similar studies.

For established groups of volunteers (and individual volunteers) funding can be provided for training in aspects of countryside management and field skills within the Woolhope Dome area. Applications for such awards should be accompanied by a statement regarding their voluntary work, including a reference from the organisation you are volunteering with.

Please provide a breakdown of equipment, materials and other items requiring funding on an annual basis. Add rows as required. Please note that for individuals and companies registered for VAT we would not normally pay VAT. However, for individuals and companies on a fixed rate VAT scheme, some flexibility might be permitted.

Description of items:	Unit cost:	Number:	Total excluding VAT:	Total including VAT:

Total funding required	Excluding VAT		Including VAT	
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D. ACADEMIC STUDIES

Small grants are available to students for university/college studies to cover out of pocket expenditure as part of ecological, wildlife conservation, contaminated land investigations and restoration, sustainable farming, and forestry research. The grants are primarily aimed at excessive, unforeseen or additional expenditure and can be used for some or all travel and accommodation costs as well as the hire of specialist equipment (or the purchase of smaller pieces of equipment), laboratory analysis (soil and water sampling, DNA, sound analysis etc.), project specific training and insurance. However, all grants are awarded on merit with a normal ceiling of £500. **Please note that applications can be made retrospectively by the end of the calendar year but that applications would require the submission of evidence to all purchases and expenditure to be considered.**

Please fill out the form above and include as much detail as possible about your proposed research, the overall budget for the work and the additional support required from WDET. Attach a CV to this application and please ensure that the addresses provided includes a home address as well as your student address if relevant.

Please provide details of your university/college as well as your supervisors contact details below (please ensure that your supervisor is aware of this application prior to submission):

E. TERMS AND CONDITIONS

Funding is provided on the basis that the project is completed during the period detailed on this application form. Failure to initiate or complete the project within the given timeframe may require monies to be reimbursed in part or full. A letter from the relevant landowner(s) (where appropriate) offering access to sites for inspection and verification by The Woolhope Dome Environmental Trust must accompany this application. Please note that WDET will require proof that grants have been spent for the purpose that it was awarded. Failure to comply will result in a request for monies received to be reimbursed.

Please send completed application form and supporting documentation to Frank Warwick, WDETrust@gmail.com or send to the address provided on the WDET website Trust (<https://wdetrust.co.uk/>).

Name of signatory:

Date:

Please note by signing this application form you agree to allow WDET to hold your personal details on file to enable us to make further contact with you but will not be passed to anybody outside WDET unless specifically permitted by the signee.

Signature: